

Broad Oak & Horam JFC

Incident Report Form

Please return completed form **only to**: Alison Bending Club Secretary

For use by Parents, Coaches, Members & Committee to report incidents that occur at Broad Oak & Horam Junior Football Club. Please report as soon as possible after the event has occurred, and limit comments to facts only not opinion, hearsay or feelings.

The form has been introduced not as a “witch hunt”, but to install a system to ensure all concerns are properly expressed, heard and, where necessary, acted upon.

Every report will be acknowledged and discussed at the following committee meeting, and decisions communicated back. Hopefully we can all learn from mistakes made and improve things for the overall good of the club.

Please use these forms actively, by doing so we will ensure everyone has a chance to be heard and take an active part in the club.

Age Group: _____ Coach: _____

Your Name: _____ Date: _____ / _____ / _____
(must be provided to ensure a response)

Date Occurred: _____ / _____ / _____ Where?: _____

Details of Incident *(Facts Only Please, continue overleaf if necessary)*:
